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OFFICE OF SECURITY

MONTHLY STATISTICAL REPORT

JANUARY 1957

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MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Office of Security Statistical Report
for January 1957

1. Attached are charts and tables reflecting some of the work loads and activities of the Office of Security for January 1957. It is suggested for the purpose of analyzing trends that the charts attached to the report for December 1956 be used in conjunction with the examination of this report.

Chart #1
and
Table A

WORK LOAD OF OVERT AND SEMI COVERT CASES

The grand total for all types of overt and semi covert cases received increased from 614 in December 1956 to 1522 for January 1957. This increase has been contributed to principally by the [REDACTED] Emergency Relief Program, from which 696 requests were received for FBI checks. It is anticipated that requests under this program will increase considerably within the next few months in view of the large number of [REDACTED] entering the United States.

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25X9A2

There is no appreciable change in the T/O Staff Applicant cases received, they having dropped from 333 in December to 309 in January. Similarly, there was a decrease in approvals of T/O Staff Applicant cases from 261 to 227. The general downward trend in approvals from October 1956 to the current month reflects the fact that the security aspects of cases considered during the last few months have been more difficult to resolve.

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**Table B STATUS OF FIELD ACTIONS ON OVERT AND SEMI
COVERT CASES**

The field work imposed by overt and semi covert cases shown in Table "A" is reflected in this table in two principal categories, namely, those assigned for full field investigation and those assigned for name checks only. The field assignments plus those shown in Table "D" following, reflect statistically the work load on our field offices.

**Chart #2 TIME FACTORS IN PROCESSING OVERT AND SEMI
Table C COVERT CASES**

and

Chart #3

These statistics are confined to regular Applicants, Consultants and Military Assignee cases received from the Office of Personnel. Cases of a secondary priority type and those which would distort the averages by short processing time are not included.

This month, 223 regular Applicant Type cases received from the Office of Personnel, are considered for computing the "total average days required to complete in the Office of Security".

Commencing this month, in order to present the processing time factors in a less complicated chart, the statistics are presented in two charts described below.

A very satisfactory reduction in processing time is reflected for the month, Chart 2 showing a reduction to 77 days for January from successive highs of 98, 100 and 102 days during the months of December, November and October respectively in 1956. This was contributed to by reductions of 18 days in the investigative time and 3 days in the appraisal time during the month.

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An analysis of the processing time shown in Table C reflects that 23% of the 223 cases considered were processed within 90 days, and 77% required over 90 days to complete.

The cases pending over 90 days at the end of the month increased from 131 in December to 177 in January, as is reflected in Chart #3.

Chart #4
and
Table D

COVERT CASES AND COVERT OPERATIONAL SUPPORT ACTIVITIES

The work load of covert cases and covert operational support requests continues to fluctuate in an up and down manner. This month the covert cases increased to 1792 from 1027 in December, and the number of covert operational support activities received for action increased from 483 in December to 673.

The man hours expended on operational support cases increased from a low of 3603 to 4212 man hours during January 1957.

Table E

CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Various activities are reflected ranging from servicing other agency requests, control of employees' outside activities, and control of administrative and personnel actions, to participation of the Office of Security in training activities.

With respect to training, it may be noted that 27 persons devoted a total of 2667 man hours to training, which is estimated to be equivalent to 4% of the maximum possible man hours worked in the Office of Security this month. The number of persons receiving training and the estimated percentage of possible man hours devoted thereto are reflected in Chart #5 following.

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Chart #5 TRAINING ACTIVITIES

Self Explanatory.

Table F PHYSICAL SECURITY ACTIVITIES

Self Explanatory.

2. The report on Executive Order 10450 cases for January 1957 was forwarded to you on an "Eyes Only" basis under date of 8 February 1957.

SIGNED

Sheffield Edwards
Director of Security

Attachments

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OS/CFH:fmc (8 Feb 57)

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